



# TANS Talk – External Users

June 12, 2025



TEXAS DEPARTMENT OF AGRICULTURE  
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6/12/2025

Texas Automated Nutrition System

# Agenda



<b>Project Update</b> <ul style="list-style-type: none"> <li>• Timeline review</li> <li>• Resources review</li> </ul>	15 minutes
<b>TANS Feedback Log</b> <ul style="list-style-type: none"> <li>• Initial organization set up</li> <li>• Making corrections</li> </ul>	30 minutes
<b>Open Q&amp;A</b>	15 minutes



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# Project Update



## TEXAS DEPARTMENT OF AGRICULTURE **COMMISSIONER SID MILLER**

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Texas Automated Nutrition System

## What is TANS?

The Texas Automated Nutrition System or TANS is a web-based platform designed to facilitate the administration and oversight of USDA nutrition programs. TANS will serve the same role in daily program operations that TX-UNPS has played for nearly a decade.

Sponsoring organizations will use TANS to submit program and site applications, submit claims for reimbursement, participate in compliance reviews, complete required reports, and more.

State users will play the counterpart to each of these processes through the careful review and approval of the information submitted by organizations.



## 2025 – All Programs

May	June	July	August
	<div>We are here</div>		<div>FDP Applications</div>
September	October	November	December
		<div>FDP Claims</div> <div>FDP Compliance</div>	



## 2026 – All Programs

January	February	March	April
			SNP Applications
May	June	July	August
		SNP Claims CACFP Applications	SNP Compliance
September	October	November	December
	FFVP Claims CACFP Claims CACFP Compliance SFSP/SSO Applications		SFSP/SSO Claims SFSP/SSO Compliance



## Resource Updates

**TANS Talk Link**

### TANS Updates

#### UPCOMING TANS TALKS

[Click here to join the monthly TANS Talk Session](#)

Webinar ID: 872 4073 8556

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#### May 13, 2025: TANS Talk Session

[Click here to view the External TANS Talk Session](#)

- Updated resources
- FDP in TANS
- Document management

#### April 15, 2025: TANS Talk Session

[Click here to view the External TANS Talk Session](#)

#### **Topics Covered:**

- Revised timeline
- Basic TANS navigation
- Direct certification
- ODP datasets
- Point-of-sales systems

## Resource Updates



**May 2025 Added**

### TANS Updates

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- Point-of-sales systems



## Resource Updates

FandN Resources > Systems Hub > TANS > TANS Resources and Training

### TANS Resources and Training

Efforts are in full swing towards a transition to the Texas Automated Nutrition (TANS). We want to ensure a smooth implementation process full of training resources that will make the launch successful. Until we launch TANS, TX-UNPS will continue providing online interfaces for managing your programs.

All users can begin preparing for their organization's transition to TANS by carefully reviewing the resources below.

#### Resources


- [TANS Frequently Asked Questions](#)
- [Access Historical Data on the Open Data](#)



**FAQ Updated**




## Resource Updates




Texas Automated Nutrition System (TANS)  
**Frequently Asked Questions**

**QUICK LINKS**

TANS on SquareMeals



Open Data Portal



Have another question?

**TANS Frequently Asked Questions (View Only)**
Report Abuse Help

TANS Frequently Asked Questions

1	Last Updated May 19, 2025
2	<b>GENERAL</b>
13	<b>APPLICATIONS</b>
16	<b>CLAIMS</b>
21	<b>DOCUMENTS</b>
26	<b>TRAINING</b>
33	<b>HISTORICAL DATA</b>
46	<b>MISCELLANEOUS</b>
49	
50	
51	
52	



# TANS Feedback Log



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## How will users get access to TANS?

Prior to each program launching in TANS, any active TX-UNPS users associated with organizations participating in that program will be set up as users in TANS by TDA.

During initial set up, TANS users will:

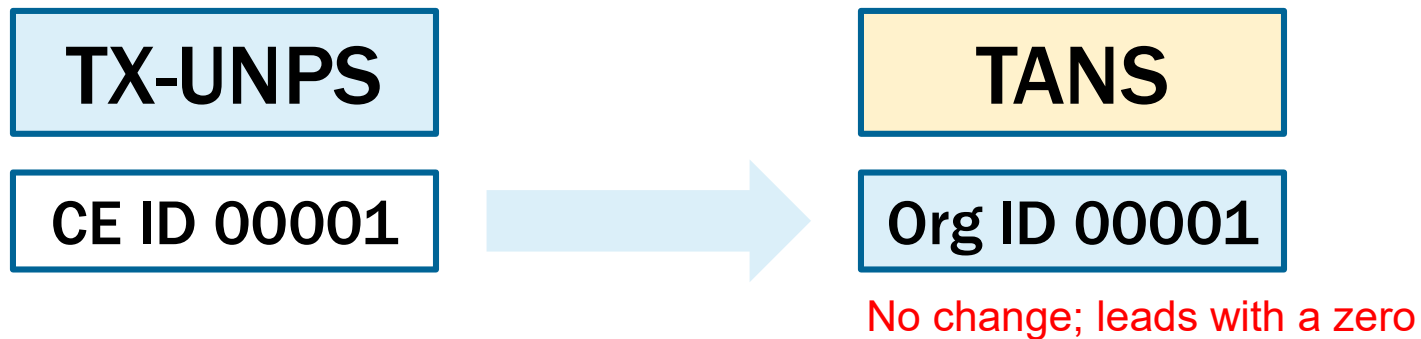
- retain the same username as was used in TX-UNPS
- be assigned TANS-equivalent security roles (including UAM)
- be prompted to establish a new password on their first login

Once logged in, users will be able to access their organization's information for programs already launched in TANS.

## Will my organization or site IDs change?

Organization IDs (formerly CE ID) will not change. Organizations active in TX-UNPS at the time of the transition will have their Organization ID migrated over, so they will see no change to their Organization ID.

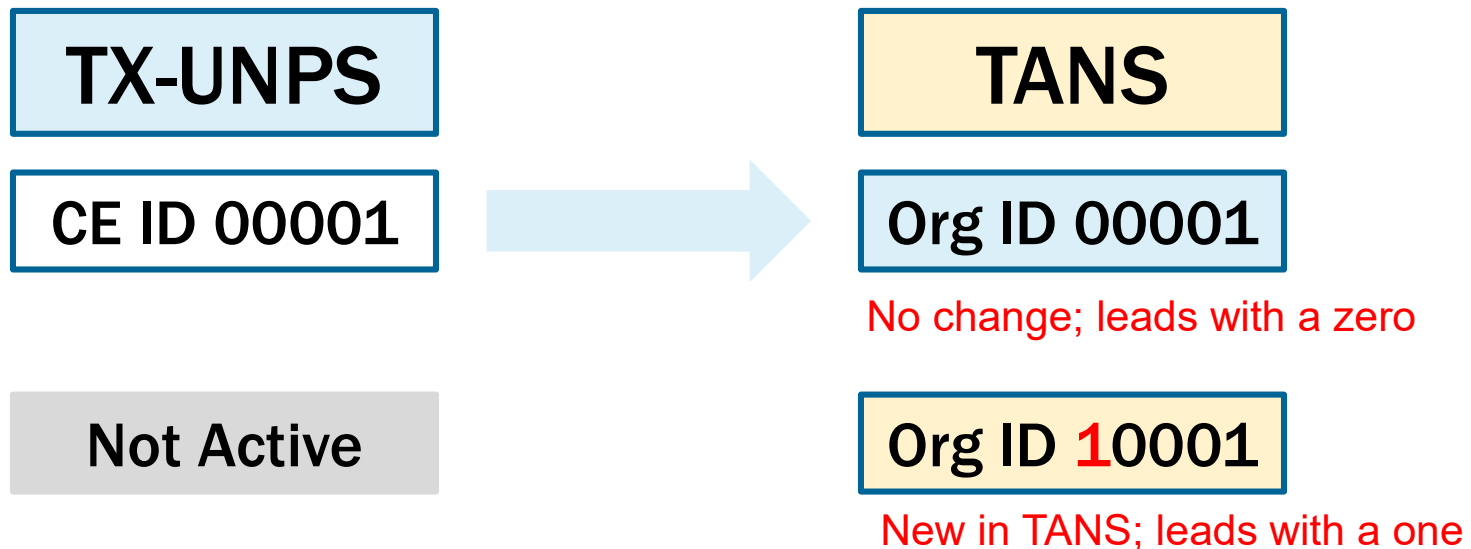
For organizations that had no active profile in TX-UNPS at the time of the transition, new Organization IDs will be assigned. These new TANS Organization IDs will be 5-digit IDs beginning with a 1.



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For organizations that had no active profile in TX-UNPS at the time of the transition, new Organization IDs will be assigned. These new TANS Organization IDs will be 5-digit IDs beginning with a 1.





## Will my organization or site IDs change?

Site IDs will change for all sites. When any site is established in TANS, during or after the transition, it is automatically assigned a unique, sequential identification number. When active TX-UNPS sites are established in TANS, they will receive a new system identification number.

The legacy TX-UNPS Site ID numbers will be added to TANS as a reference field and will be pre-populated. TEA school ID will be added as a TANS reference field and will not be pre-populated.

**TX-UNPS**

**TANS**

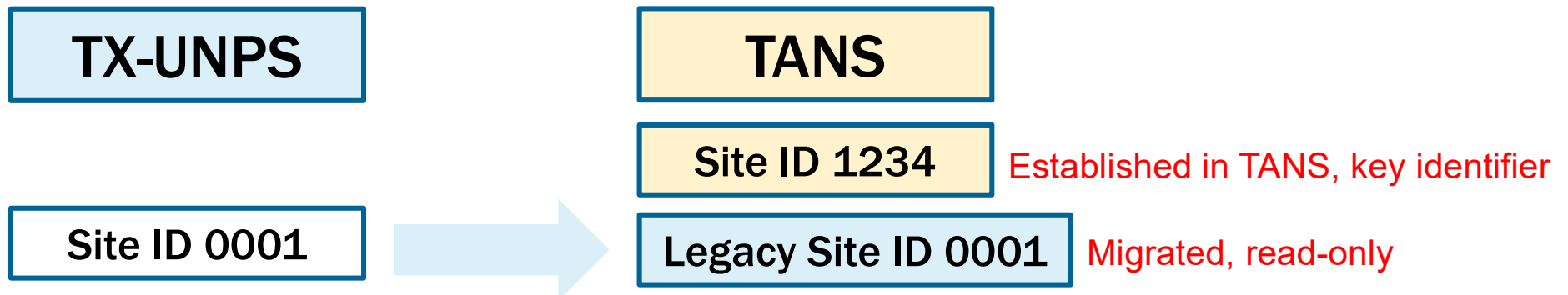
**Site ID 1234**

Established in TANS, key identifier

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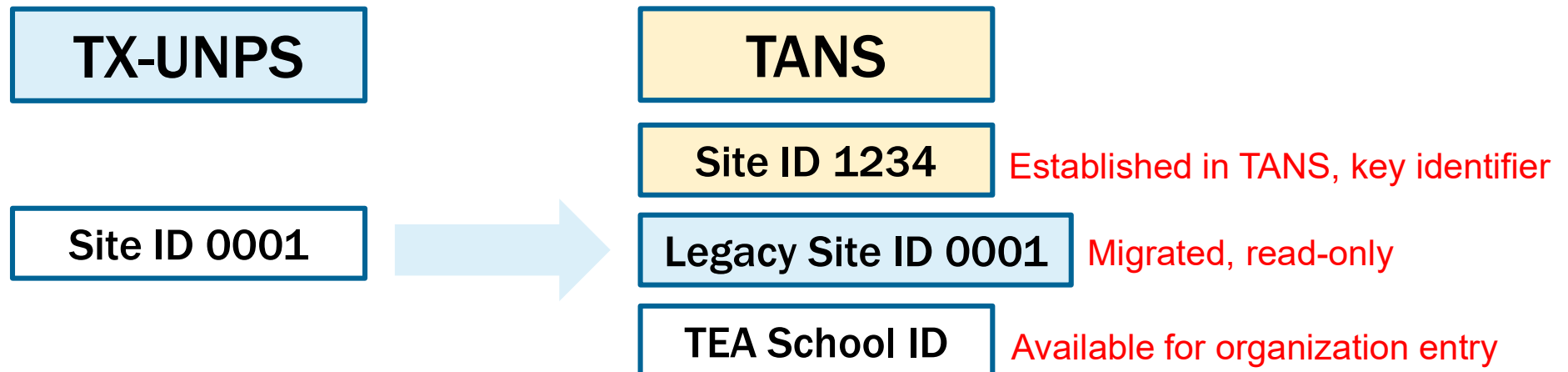




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The legacy TX-UNPS Site ID numbers will be added to TANS as a reference field and will be pre-populated. TEA school ID will be added as a TANS reference field and will not be pre-populated.



## Will TDA migrate my organization's information from TX-UNPS to TANS?

TDA plans to migrate key foundational data:

- user credentials & security roles
- basic organization data – organization name, id, region(s)
- basic site data – site name, site address

## Will TDA migrate my organization's information from TX-UNPS to TANS?

TDA plans to migrate key foundational data:

- user credentials & security roles
- basic organization data – organization name, id, region(s)
- basic site data – site name, site address
- data needed to complete calculations or track compliance in the first program year in TANS
  - Severe Need Breakfast & Two-Cent Differential Lunch eligibility
  - CEP and Provision 2 eligibility and claiming rates
  - Area eligibility
  - Day Care Home Tier 1 eligibility
  - Serious deficiency tracking
  - Pre-approval site visit dates

**Sponsors should be prepared to enter most data in the first program year.**  
After the first year, most application data will rollover on application renewal.



## I am concerned that I may make errors or enter information incorrectly. Will I be able to correct it?

In TANS, organizations users with the appropriate security roles will be able to enter, upload, and modify information in their applications, claims, and compliance reviews as needed until submitted for TDA review.

While in a “Draft” or “Returned for Modification” status, organization users may update as often as needed.

Once submitted, modifications will not be possible until a determination (approved, denied, returned, etc) has been made or a Request for Recall has been granted.



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## Can a document be deleted if an incorrect or outdated file was uploaded?

Yes, organization users will be able to delete or update files in TANS.

While applications are in a “Draft” or “Returned for Modification” status, organization users may update files as often as needed.

If a document is updated while the application is in an “Approved” status, the updated file will initiate a new application version which will need to be reviewed and approved by a state user.



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## How will I know what application revisions are being requested by TDA?

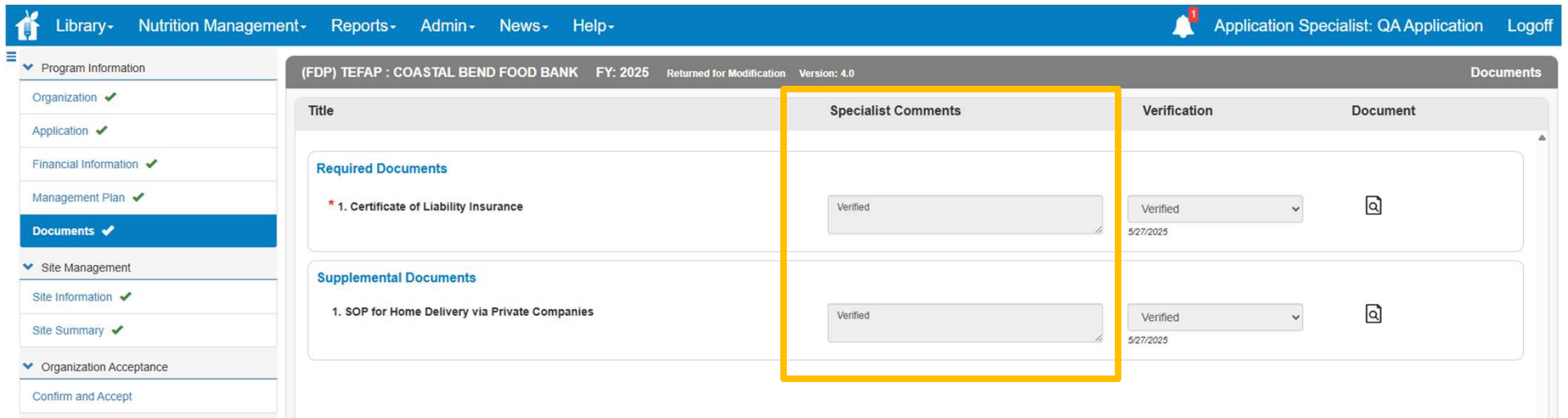
There are several places users may see comments or communications from a TDA Application Specialist.





## How will I know what application revisions are being requested by TDA?

### Documents

When a TDA Application Specialist reviews uploaded documents, they have the option to leave a comment on individual documents to help clarify a status or action needed. These comments are visible to organization users.

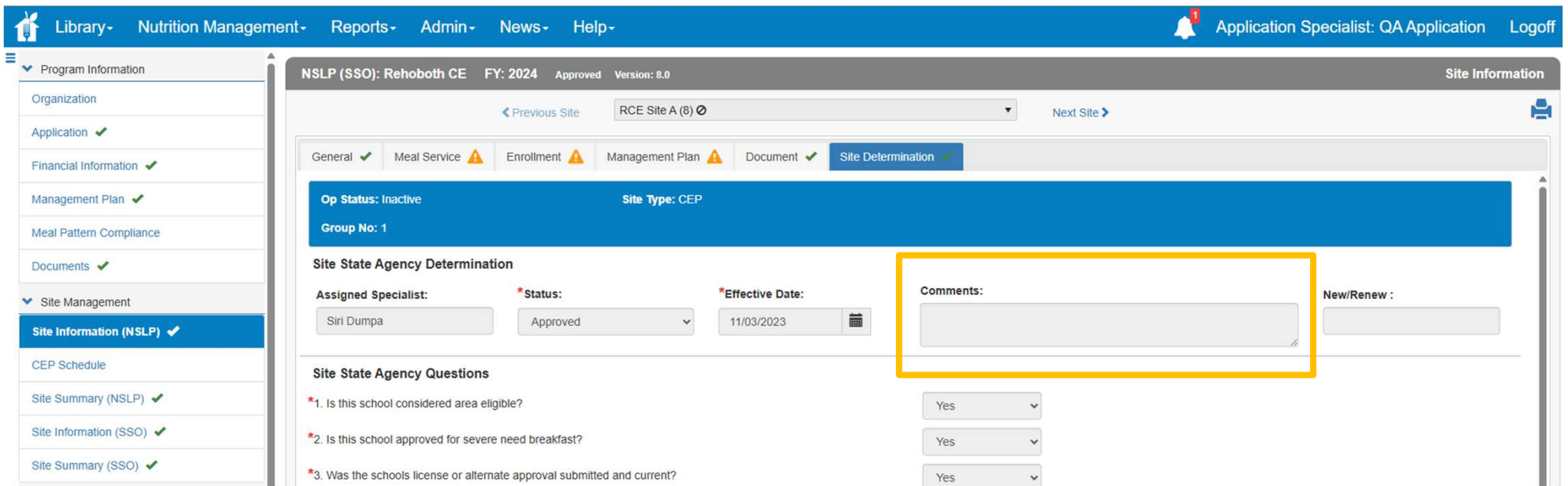


Title	Specialist Comments	Verification	Document
<b>Required Documents</b> * 1. Certificate of Liability Insurance	Verified	Verified 5/27/2025	
<b>Supplemental Documents</b> 1. SOP for Home Delivery via Private Companies	Verified	Verified 5/27/2025	

## How will I know what application revisions are being requested by TDA?

### Site Determination

In each Site Application, a TDA Application Specialist can leave comments relevant to that specific site's status or determination. These comments are visible to organization users.



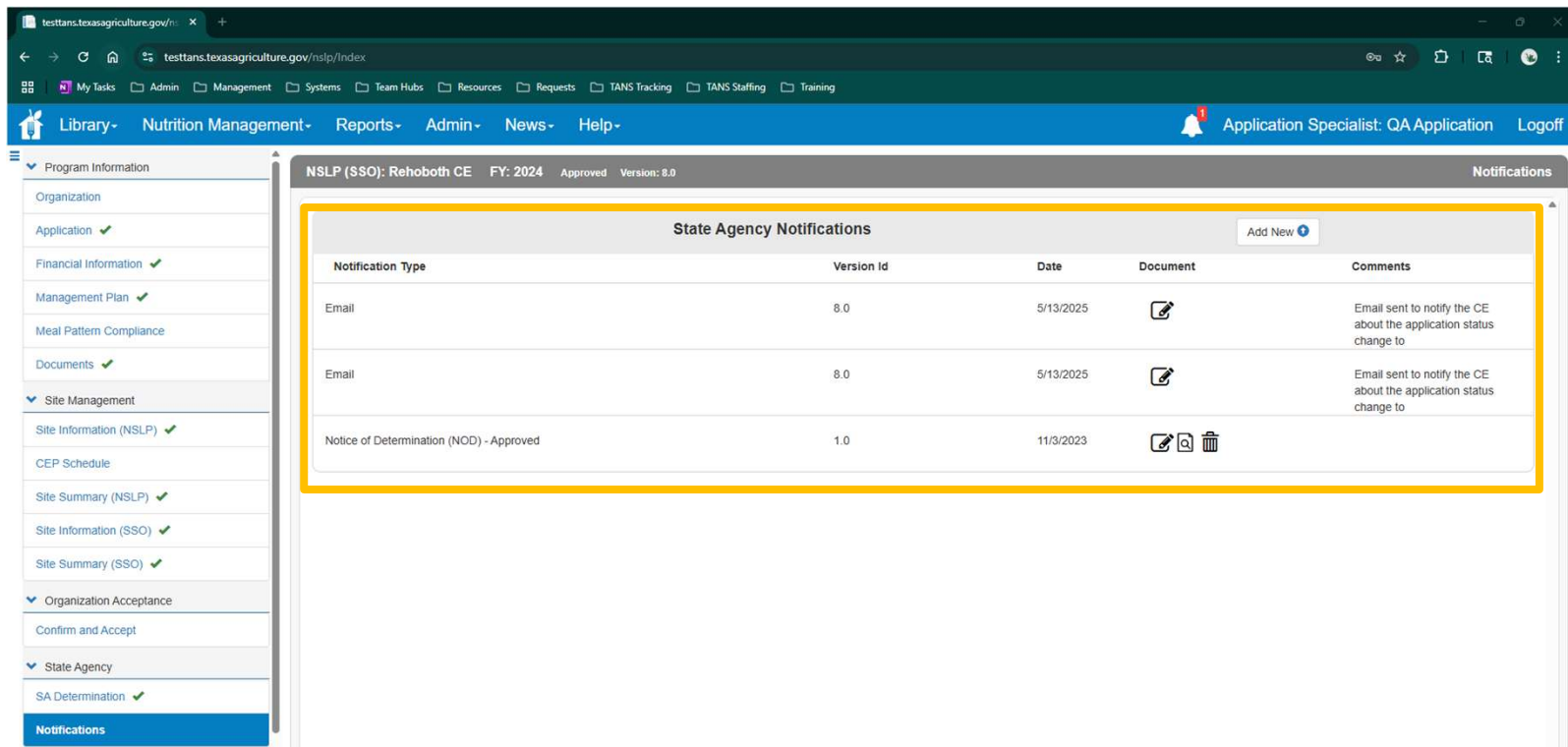
The screenshot displays the TANS application interface. The top navigation bar includes links for Library, Nutrition Management, Reports, Admin, News, and Help. The user is logged in as 'Application Specialist: QA Application'. The main content area shows the 'Site Determination' section for 'NSLP (SSO): Rehoboth CE, FY: 2024, Approved, Version: 8.0'. The 'Site Information' tab is active, showing 'Op Status: Inactive', 'Site Type: CEP', and 'Group No: 1'. The 'Site State Agency Determination' section includes fields for 'Assigned Specialist' (Siri Dumpa), 'Status' (Approved), and 'Effective Date' (11/03/2023). A yellow box highlights the 'Comments' field, which is currently empty. Below this, the 'Site State Agency Questions' section contains three questions with 'Yes' dropdown options.



## How will I know what application revisions are being requested by TDA?

### Notifications

TDA Applications Specialists may also send messages regarding the application through the Notifications form in a program application. Organization users can view each notification and comment.



The screenshot shows the TANS web application interface. The left sidebar contains a list of application components, including Organization, Application, Financial Information, Management Plan, Meal Pattern Compliance, Documents, Site Management, Site Information (NSLP), CEP Schedule, Site Summary (NSLP), Site Information (SSO), Site Summary (SSO), Organization Acceptance, Confirm and Accept, State Agency, SA Determination, and Notifications. The main area displays the 'State Agency Notifications' table, which is highlighted with a yellow border. The table has columns for Notification Type, Version Id, Date, Document, and Comments. The data shows three notifications: two Email notifications on 5/13/2025 and one Notice of Determination (NOD) - Approved on 11/3/2023.

Notification Type	Version Id	Date	Document	Comments
Email	8.0	5/13/2025		Email sent to notify the CE about the application status change to
Email	8.0	5/13/2025		Email sent to notify the CE about the application status change to
Notice of Determination (NOD) - Approved	1.0	11/3/2023		

\*System screenshots shown as example only. Final state may differ.



## How will I know what application revisions are being requested by TDA?

### Action Log

TDA Applications Specialists may enter comments as they make an application determination. These comments are visible to all users, including organizations, through the Action Log. The Action Log is accessed by clicking a status in the Application Summary Dashboard.

Library-
Nutrition Management-
Reports-
Admin-
News-
Help-
1
Application Specialist: QA Application
Logoff

Year: Current
Agreements: All
Assignments: My Assignments
Organization:
Reset
Advanced Search

Summary

Program	All	Draft	Returned for Modification	Pending Specialist Approval	Returned for Specialist Review	Pending Manager Approval	Processed
CACFP SOC, FDCH, IC, ADC, ARC, ARC-NSLP	6	6	0	0	0	0	0
FDP TEFAP, CSFP, FMNP, SFMNP, DA	5	0	0	3	0	0	0
FFVP	4	4	0	0	0	0	0
NSLP NSLP, SSO	0	0	0	0	0	0	0

Applications

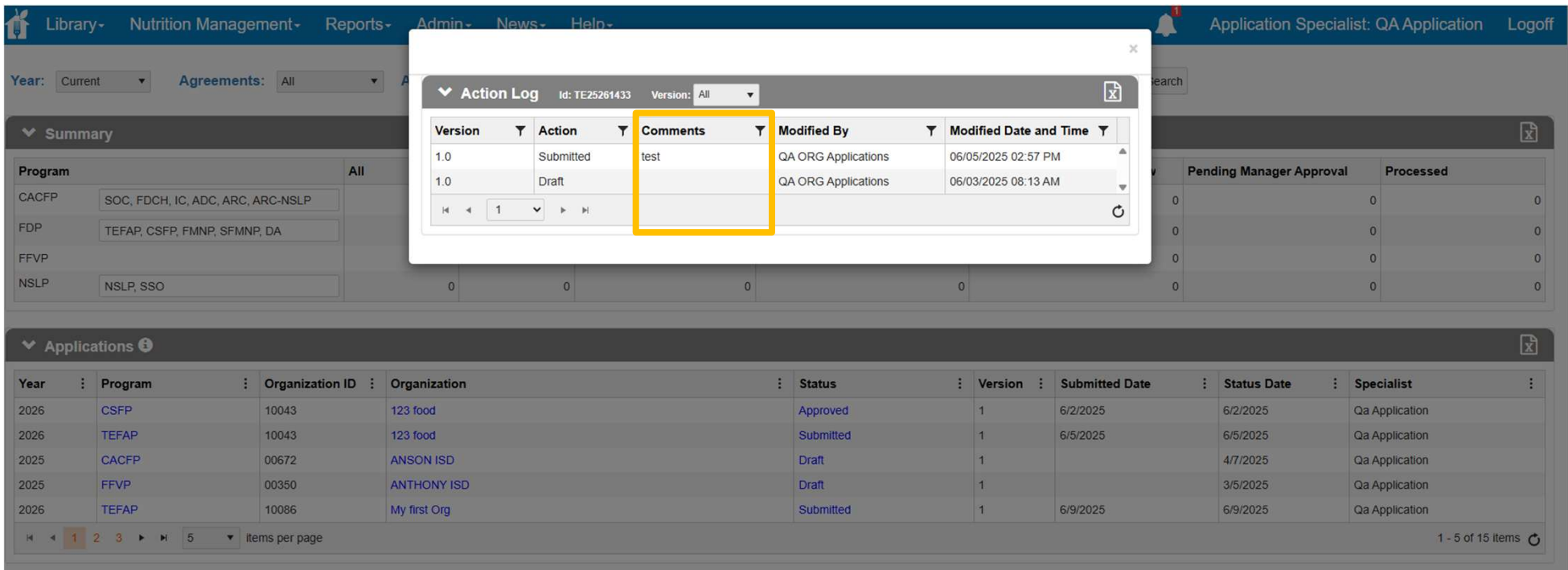
Year	Program	Organization ID	Organization	Status	Version	Submitted Date	Status Date	Specialist
2026	CSFP	10043	123 food	Approved	1	6/2/2025	6/2/2025	Qa Application
2026	TEFAP	10043	123 food	Submitted	1	6/5/2025	6/5/2025	Qa Application
2025	CACFP	00672	ANSON ISD	Draft	1		4/7/2025	Qa Application
2025	FFVP	00350	ANTHONY ISD	Draft	1		3/5/2025	Qa Application
2026	TEFAP	10086	My first Org	Submitted	1	6/9/2025	6/9/2025	Qa Application

1 - 5 of 15 items

## How will I know what application revisions are being requested by TDA?

### Action Log

TDA Applications Specialists may enter comments as they make an application determination. These comments are visible to all users, including organizations, through the Action Log. The Action Log is accessed by clicking a status in the Application Summary Dashboard.



The screenshot shows the TANS Application Summary Dashboard. The top navigation bar includes links for Library, Nutrition Management, Reports, Admin, News, and Help. The user is logged in as 'Application Specialist: QA Application'. The dashboard displays a summary of applications by program (CACFP, FDP, FFVP, NSLP) and a table of applications. The 'Action Log' modal is open, showing a table of actions for a specific application (Id: TE25261433, Version: All). The 'Comments' column in the Action Log is highlighted with a yellow box.

Version	Action	Comments	Modified By	Modified Date and Time
1.0	Submitted	test	QA ORG Applications	06/05/2025 02:57 PM
1.0	Draft		QA ORG Applications	06/03/2025 08:13 AM

Year	Program	Organization ID	Organization	Status	Version	Submitted Date	Status Date	Specialist
2026	CSFP	10043	123 food	Approved	1	6/2/2025	6/2/2025	Qa Application
2026	TEFAP	10043	123 food	Submitted	1	6/5/2025	6/5/2025	Qa Application
2025	CACFP	00672	ANSON ISD	Draft	1		4/7/2025	Qa Application
2025	FFVP	00350	ANTHONY ISD	Draft	1		3/5/2025	Qa Application
2026	TEFAP	10086	My first Org	Submitted	1	6/9/2025	6/9/2025	Qa Application



## Will I be able to see what changes have been made to an application?

Yes, all users will be able to view the History of the application through the “Version Log” and “Document Log.”



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## Will I be able to see what changes have been made to an application?

### Version Log

The Version Log contains a record of application changes.

The Version Log populates and retains changes between the most recent application version as compared to the prior approved version and displays the name of field that was modified, the old value, and the new value.



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Will I be able to see what changes have been made to an application?

## Version Log

Library-
Nutrition Management-
Reports-
Admin-
News-
Help-

Application Specialist: QA Application
Logoff

Application ✓
Financial Information ✓
Management Plan ✓
Meal Pattern Compliance
Documents ✓
Site Management
Site Information (NSLP) ✓
CEP Schedule
Site Summary (NSLP) ✓
Site Information (SSO) ✓
Site Summary (SSO) ✓
Organization Acceptance
Confirm and Accept
State Agency
SA Determination ✓
Notifications
History
Version Log
Document Log

NSLP (SSO): Rehoboth CE FY: 2024 Approved Version: 8.0

Version Log

Version	Status	Created Date and Time	Created By	Approved Date and Time	Updated By	Updated Date and Time	View Changes
8.0	Approved	05/13/2025 02:38 PM	Siri Dumpa	12/14/2023 09:42 AM	Siri Dumpa	05/13/2025 02:40 PM	<a href="#">View Changes</a>
7.1	Deleted	12/18/2023 09:26 AM	orchard specialist		orchard specialist	12/18/2023 09:26 AM	
7.0	Approved	12/18/2023 09:26 AM	Kyle Worley	12/14/2023 12:00 AM	orchard manager	05/13/2025 02:38 PM	<a href="#">View Changes</a>
6.0	Approved	12/14/2023 09:28 AM	Kyle Worley	12/14/2023 12:00 AM	orchard specialist	12/14/2023 09:35 AM	<a href="#">View Changes</a>
5.4	Deleted	12/14/2023 09:26 AM	Kyle Worley		Kyle Worley	12/14/2023 09:28 AM	
5.3	Deleted	12/13/2023 10:17 AM	orchard specialist		orchard specialist	12/13/2023 10:24 AM	
5.2	Deleted	12/11/2023 11:24 AM	Kyle Worley		Kyle Worley	12/13/2023 10:16 AM	
5.1	Deleted	12/06/2023 10:26 AM	Kyle Worley		Kyle Worley	12/07/2023 09:18 AM	
5.0	Approved	12/14/2023 09:26 AM	Kyle Worley	12/06/2023 12:00 AM	orchard manager	12/14/2023 09:28 AM	<a href="#">View Changes</a>
4.1	Deleted	12/06/2023 08:41 AM	Kyle Worley		Kyle Worley	12/06/2023 08:41 AM	

1 2 10 items per page
1 - 10 of 14 items

Return
Prev Form Save Cancel Next Form
Delete

\*System screenshots shown as example only. Final state may differ.



Will I be able to see what changes have been made to an application?

## Version Log

Library- Nutrition Management- Reports- Admin- News- Help- Application Specialist: QA Application Logoff

Change Log

Application (23 changes) Specialist Review: Yes Manager Review: Yes

Field Name	Old Value	New Value	Specialist Review	Manager Review
Program Selection:	National School Lunch Program, School Breakfast Program (SBP), Seamless Summer Option	National School Lunch Program, School Breakfast Program (SBP), After School Snack Program (ASSP), Seamless Summer Option	Yes	Yes
Special Provision Type:	Community Eligibility Provision (CEP)	Community Eligibility Provision (CEP), Provision 1 (P1), Provision 2 (P2)	Yes	Yes

Financial Information

Field Name	Old Value	New Value	Specialist Review	Manager Review
Tax Information: Is this Sponsor Tax exempt under IRS Code 501 (c) (3)?	Yes	No	Yes	No
Tax Information: Is this organization tax-exempt under the Internal Revenue Code of 1986, as amended?		Yes	No	No

Management Plan

Field Name	Old Value	New Value	Specialist Review	Manager Review
Special Provision:		<p>Type: Community Eligibility Provision (CEP), Group No.: 2            Implementing this Special Provision Option grouping: 2023-24,            Number of School Years the cycle is expected to remain in effect: 2. School Year the Special Provision Option must be reconsidered: 2023-24            Percentage            Free: 95.00%</p> <p>Type: Provision 2 (P2), Group No.: 1            Implementing this Special Provision Option grouping: 2023-24,            Number of School Years the cycle is expected to remain in effect:</p>	Yes	No

Return Prev Form Save Cancel Next Form Delete

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## Will I be able to see what changes have been made to an application?

### Document Log

The Document Log allows users to access a consolidated view of actions related to documents uploaded throughout the application. The Document Log displays which application version the document was uploaded under, the document status, and a copy of the file uploaded at that time.



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Will I be able to see what changes have been made to an application?

## Document Log

Library-
 Nutrition Management-
 Reports-
 Admin-
 News-
 Help-

1
 Application Specialist: QA Application
 Logoff

Program Information

Organization ✓

Application ✓

Financial Information ✓

Management Plan ✓

Documents ✓

Site Management

Site Information ✓

Site Summary ✓

Organization Acceptance

Confirm and Accept

State Agency

SA Determination ✓

Notifications

History

Version Log

Document Log

(FDP) CSFP : 123 food FY: 2026 Approved Version: 1.0

Document Log

Document Log

Document Name	App Version	Document Status	Created On	Document	Updated By	Updated On
Required Documents: H1526 CSFP Annual Inventory Report	1	Verified	06/02/2025 03:22 PM		QA Application	06/02/2025 03:22 PM
Required Documents: Certificate of Liability Insurance	1	Verified	06/02/2025 03:22 PM		QA Application	06/02/2025 03:22 PM
Required Documents: H1526 CSFP Annual Inventory Report	1	Pending Review	06/02/2025 03:11 PM			06/02/2025 03:11 PM
Required Documents: Certificate of Liability Insurance	1	Pending Review	06/02/2025 03:10 PM			06/02/2025 03:10 PM

1

5

Items per page

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# Open Q&A



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[www.SquareMeals.org](http://www.SquareMeals.org)



6/12/2025

Texas Automated Nutrition System

## TANS on SquareMeals

Timelines, updates, and more

Training resources will be housed here as they become available.



### Get Started

#### Previous Presentations

#### [Feedback Form](#)

Accessible under “Contact Us”

Submit your questions, concerns, and other feedback to help us improve our communication and resources supporting the TANS transition

### Resources & Training

#### Timelines

#### [Frequently Asked Questions](#)

Covers questions on the timeline, training, data and reporting, and more.

## Open Data Portal

Free online access to F&N data 24/7

<http://data.texas.gov/>

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**1. mail:**

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

**2. fax:**

(833) 256-1665 or (202) 690-7442; or

**3. email:**

[program.intake@usda.gov](mailto:program.intake@usda.gov)

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**Thank you!**



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